

## **“Minor remodel” plumbing plan review checklist**

This checklist provides guidance to determine if a proposed project may be considered “minor remodel” in areas where the Minnesota Department of Labor and Industry (DLI) performs plumbing plan review. Minor remodel must meet all the following criteria:

- Seven or fewer standard plumbing fixtures,
- In non-licensed facilities, and
- Must have prior approval by the administrative authority.

### **Instructions**

- If you answer “yes” to any of the questions below, your proposed work does not qualify. STOP and submit complete plumbing plans to DLI for review and approval prior to installation.
- To qualify for minor remodel, ALL boxes in Part A and Part B must be checked “no.”

### **Part A. Facility licensure**

Yes ☐ No ☐ 1. Is the proposed work in a state-licensed healthcare facility or state correctional facility?

Yes ☐ No ☐ 2. Is the proposed work in a commercial kitchen, licensed food establishment, food and/or beverage service facility or food preparation area, or in agricultural licensed food processing/manufacturing facility, or similar licensure?

Examples of licensed food establishments: convenience stores/gas stations, fast food and commercial restaurants, continental breakfast areas, bars, coffee shops, bed and breakfast, cafeterias, wineries, breweries, grocery stores, delis, etc.

### **Part B. Scope of minor remodel**

Yes ☐ No ☐ 3. Scope of work is MORE than Seven plumbing fixtures?

Yes ☐ No ☐ 4. Consist of new water and/or sewer services?

Yes ☐ No ☐ 5. Has the plumbing been installed or completed?

Yes ☐ No ☐ 6. Is the proposed work for a new building?

Yes ☐ No ☐ 7. Includes new water softener or a water treatment installation?

Yes ☐ No ☐ 8. Includes a new water heater with a storage capacity greater than 10 gallons or a potable water heat exchanger? If the project includes a replacement of a like-for-like water heater in the same location as the

original, then mark "No." (Plans must be submitted for water heaters that are increased in size, adding extra capacity or switching from tank-type to tankless water heaters).

Yes ☐ No ☐ 9. Includes a flammable, grease, or any other interceptor?

Yes ☐ No ☐ 10. Include any fixtures connecting to a chemical waste system or acid neutralization tank?

Yes ☐ No ☐ 11. Scope includes alternate materials, fixtures or methods?

Yes ☐ No ☐ 12. Installation or modification of any stormwater piping or roof drains?

Yes ☐ No ☐ 13. Installation any equipment that will require a pressure or atmospheric vacuum breaker, or a reduced zone pressure (RPZ) backflow preventer on the water supply line?

Yes ☐ No ☐ 14. Includes any outside plumbing such water and sewer service connections?

Yes ☐ No ☐ 15. Includes nonconventional venting such as combination waste and vent system?

Yes ☐ No ☐ 16. Includes a bathtub, combination shower/tub, whirlpool tub, salon sink, or pedicure spa tub?

Yes ☐ No ☐ 17. Includes nonwater urinal?

Yes ☐ No ☐ 18. Includes a sump pump or a macerating toilet system

Yes ☐ No ☐ 19. Includes a hand sink, three-compartment sink, or food prep sink?

Yes ☐ No ☐ 20. Unsure if the work may qualify or not?

If you answer "no" to ALL questions in both A and B, you may contact the proper administrative authority at <http://workplace.dli.state.mn.us/jurisdiction> for their approval then proceed to fill out the required plumbing permit application.

For DLI inspection projects, locate the inspector on a map of areas served at [dli.mn.gov/sites/default/files/pdf/pe\\_map\\_inspector\\_regional.pdf](http://dli.mn.gov/sites/default/files/pdf/pe_map_inspector_regional.pdf).

## More information and help with questions

- Frequently asked questions: [dli.mn.gov/business/get-licenses-and-permits/plumbing-plan-review-frequently-asked-questions](http://dli.mn.gov/business/get-licenses-and-permits/plumbing-plan-review-frequently-asked-questions)
- Minor remodel information: [dli.mn.gov/licenses-permits-and-plan-reviews/plumbing-plan-review/minor-remodel-plumbing-projects](http://dli.mn.gov/licenses-permits-and-plan-reviews/plumbing-plan-review/minor-remodel-plumbing-projects)
- Contact us at [ims.support.dli@state.mn.us](mailto:ims.support.dli@state.mn.us).

\_\_\_\_\_ Master Plumber Signature

\_\_\_\_\_ Master Plumber License #

\_\_\_\_\_ Date