



LEAQUE FIELD RESERVATION APPLICATION

216 4th Street N., Stillwater, MN 55082

Telephone: 651-275-4100 Email: pubwrks@ci.stillwater.mn.us

Date of Application: _____

Applicant Information (Person/Group Responsible)

Organization Name:

Billing Address:

Primary Contact/Applicant Name:

Phone Number:

Email Address:

Type of Event: ☐ Softball ☐ Baseball ☐ Soccer ☐ Lacrosse ☐ Football

Reservation Information for Practices

Field(s) Requested:

Dates Requested:

Start & End Time:

Reservation Information for Games

Field(s) Requested:

Dates Requested:

Start & End Time:

Base Distance:

Pitching Distance:

Field Lining - Applicant must provide a drawing with dimensions.

Field Lighting (only available at Lily Lake Park - lower field) - Contact the Parks Departments to make arrangements.

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Field Preparation Fees			
<u>Baseball/Softball Preparation Fees</u>		<u>Other Preparation Fees</u>	
Lily Lake - Lower field	\$20/game	Lacrosse Field Prep	\$20/field prep
Lily Lake - Upper field	\$15/game	Football Field Prep	\$25/field prep
All Other Fields	\$15/game	Soccer Field Prep	\$20/field prep
Tournaments	\$300/Weekend Tournament		
Fees will be invoiced to organization upon completion of season.			
City of Stillwater Fields			
<u>Baseball Fields</u>		<u>Softball Fields</u>	
Lily Lake Park - lower field		Benson Park	
Millbrook Park		Bergmann Park	
Northland Park (Croixwood) - lower field		Lily Lake Park - upper & lower field	
Public Works Park		Northland Park (Croixwood) - upper & lower field	
		Staples Park	
<u>Soccer Fields</u>			
Bergmann Park			
Benson Park			
Millbrook West		<u>Lacrosse Fields</u>	<u>Football Fields</u>
Northland Park (Croixwood) - upper & lower field		Millbrook Park	Lily Lake Park - lower field
Sunrise Park (CtyRd5)			Millbrook Park
General Guidelines			
The City of Stillwater reserves the right to adjust practice and game schedules. The City may close the fields if conditions are such that damage to the field may occur. Applicant must abide by all the park rules listed on the Stillwater Park Reservation Information web page located on the City of Stillwater website at www.ci.stillwater.mn.us			
Liability			
A "Certificate of Insurance" is required. A reservation for use of City fields will not be issued without proper insurance coverage. The policy must be kept in force during the season with coverage of at least \$1,500,000 for a single occurrence to cover claims that might be brought against the organization.			
Submittal Information			
Please submit signed application to: City of Stillwater Attn: Parks Department 216 4th Street N. Stillwater, MN 55082			
Authorization			

The applicant/organization of this application hereby by signing this and accepting the terms and agreements on this application, agrees to save the City, its agents, officials and employees harmless from and against all damages to persons or property, all expenses and other liability that may result from this activity. As the sponsor or authorized representative, you certify that the information provided is true to the best of your knowledge and agree to pay fees based upon the information provided in this application. Submittal of this application request constitutes a contract between the applicant and the City of Stillwater, and releases the City of Stillwater of Liability.

Signature of Applicant or Authorized Agent

Date